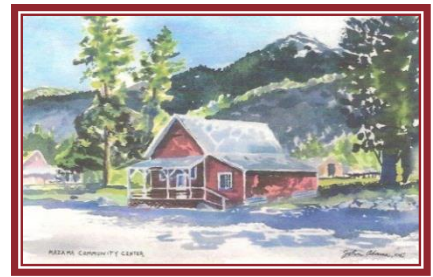


Mazama Community Club User Agreement and Application

rental@mazamacommunityclub.com



The following group or individual(s) _____

would like to rent the Mazama Community Club on date(s) _____

from _____ AM/PM until _____ AM/PM; for _____

(Meeting, Party, etc.)

Membership in and rental of the Mazama Community Club requires that you have a residence or an organization in the Methow Valley.

Enclosed is my:

- Rental Fee (see fee chart below) \$ _____
- Membership Fee of \$30, unless already a current member \$ _____
- **and** a separate refundable check for \$150.00 Damage Deposit \$ _____

RENTAL FEES

\$ 50.00 per event/day without use of kitchen

\$150.00 per event/day with use of kitchen

\$ 2.25 per metal chair rental fee (for out-of-club rental)

Maximum Occupancy of the Mazama Community Club Building is 50 people.

Will alcohol be consumed on the premises? Yes No

If alcohol will be consumed, please read *Conditions for Alcohol Use in the Mazama Community Club*.

Insurance: Please provide a copy of a Certificate of Insurance* from your insurance company for your gathering if it is a social event, especially if there is any possibility that alcohol may be consumed.

Payment: Please make the rental checks out to *Mazama Community Club*; including a separate check for the refundable \$150.00 damage/cleaning deposit.

Agreement to Terms and Conditions: As the representative for the above listed renting group or individual(s), I understand the conditions of the Mazama Community Club use and agree to abide by all of the listed conditions in the *Conditions for Renting the Mazama Community Club*.

Signature

Date

Name

Cell and Home or Work Number

Address

E-mail

City/State/Zip

Alternate Person Responsible and Phone Number

Please completed form and return this page and payment to:

**MCC RENTAL
512 GOAT CREEK ROAD
MAZAMA, WA 98833**

Please Retain: Conditions for Renting the Mazama Community Club

Contact your insurance representative to obtain the Certificate of Insurance* required for liability, in the amount of a minimum of \$300,000 with **Mazama Community Club** named as an additional insured on the certificate. Your insurance representative can provide a single day/special event policy, if needed.

The physical address for the location is **512 Goat Creek Road, Mazama, Washington 98833.**

- **NO FIRES ARE ALLOWED**
- **Barbeque equipment must be operated over gravel areas only...never over the grass.**

When your event is over, before you close the building please follow these instructions:

- Return all folding chairs to the back closet.
- Set thermostat in kitchen to 50 degrees and turn bathroom heat to indicating line.
- Leave ON the gas to the kitchen griddle.
- Close all heat vents in the main room and leave vents open in kitchen and bathrooms.
- Close kitchen and bathroom doors, and close the kitchen counter pass-through.
- Close the window blinds.
- Turn off the fan and the lights...*but leave on the front porch lights, they are motion sensitive.*
- Pick up and remove all garbage inside and out, and put it in the outside garbage can.
- If you are renting on the weekend, please put the garbage can out by Goat Creek Road.**
- Remove all of your food...including any of your food in the refrigerator or freezer.
- Move all picnic tables off the lawn...for sprinklers and mowing.
- Remove all of your belongings...*but please be sure to leave all items that belong to the Club!*
- Verify that both the back and front doors are locked and replace the key in the lockbox.**
- If this was a Free Community Event...you are to clean the bathrooms, kitchen, and all floors.**

**IF ALL OF THESE REQUIREMENTS ARE NOT MET,
ALL OR PART OF YOUR DEPOSIT WILL BE FORFEITED.**

*Please help us keep the Mazama Community Club in good repair.
Thank you! We hope your event goes well!*

Conditions for Alcohol Use at the Mazama Community Club

According to the Washington State Liquor Control Board: "A Banquet Permit is required to allow the service and consumption of liquor at a private, invitation-only banquet or gathering in a public place or club. Complete application online: www.liq.wa.gov/licensing/banquet-permits. During your event, the Banquet Permit must be displayed in a conspicuous place at the event location. Liquor consumed at the event may not be sold. It must be provided free of charge by a sponsor, or brought to the event by those attending.

A Banquet Permit is not needed when ALL of the following apply:

- The event is hosted by an individual, not an organization or business entity.
- There is no admission charge or charge for anything provided at the event (ice, setup, food, hors d'oeuvres, etc.). **'Charge' includes donations, dues, fees, or otherwise.**
- The event normally would be held in the individual's private home but is so large that a separate facility is needed to accommodate it.
- The facility in which the event is held is closed to the general public during the event and does not have a liquor license.
- There is no business purpose for the event or any financial gain."

You may contact the Liquor Board at (509) 662-0408 for more information regarding Banquet Permits.

*** Copies of the Certificate of Insurance and Washington State Banquet Permit must be received by the Mazama Community Club representative prior to the day of the event.**